



SPEAKER APPLICATION FOR AAJ EDUCATION PROGRAMS

AAJ offers continuing legal education (CLE) programs across the country as well as teleseminars on a variety of legal topics. Each year AAJ's CLE programs expand to meet the needs of its members, and we are continually seeking new speakers and topics to round out our programs.

SPEAKER QUALIFICATIONS

AAJ is seeking knowledgeable and articulate individuals willing to share their expertise and real-world experience with its members. Keys to a successful presentation include learning objectives, practical applications, use of visual aids, and the preparation of a speaker paper.

For compliance with CLE accreditation requirements, all **speakers must submit a written paper** for inclusion in bound course materials to supplement their presentations. (Once selected, speakers will be provided with paper guidelines.)

Speakers who teach at AAJ Education programs are volunteers. AAJ does not pay an honorarium to speakers, and speakers are responsible for all travel-related expenses. **Also, lawyers selected to present at convention programs must pay the convention registration fee.**

SUBMISSION OF PROPOSALS

Proposals are accepted on a rolling basis for all programs; however, please note the following deadlines for upcoming annual conventions.

2011 Annual Convention, New York, NY	September 10, 2010
2012 Annual Convention, Chicago, IL	September 9, 2011

SELECTION OF PROPOSALS

Proposals will be evaluated on the following criteria.

- ▶ Currency of subject matter/topic to AAJ members
- ▶ Practical application

If your proposal is selected, you will be contacted by AAJ staff and provided with detailed information about your responsibilities and participation as a speaker. All proposals will be added to our faculty database and may be called upon for future AAJ Education programs.

SECTION I: Personal Information

Name _____ Firm/Company _____
Address _____ City/State/Zip _____
Phone _____ Fax _____ E-mail _____
Assistant _____ Phone _____ E-mail _____

Designations: (Check all that apply.)

- Lawyer Judge Paralegal Law Professor Trial Consultant Expert

For program diversity, please indicate if you are a: Female Minority

SECTION II: In which practice areas would you like to speak? (Check all that apply.)

<input type="checkbox"/> Admiralty	<input type="checkbox"/> Family Law	<input type="checkbox"/> Premises Liability
<input type="checkbox"/> Advocacy Skills	<input type="checkbox"/> Federal Tort	<input type="checkbox"/> Products Liability
<input type="checkbox"/> Arbitration/Mediation	<input type="checkbox"/> Health Law	<input type="checkbox"/> Professional Negligence
<input type="checkbox"/> Aviation	<input type="checkbox"/> Inadequate Security	<input type="checkbox"/> Railroad Law
<input type="checkbox"/> Business Torts/Commercial Law	<input type="checkbox"/> Insurance Law	<input type="checkbox"/> Sole Practitioner/Small Firm
<input type="checkbox"/> Civil Rights	<input type="checkbox"/> Law Office Technology	<input type="checkbox"/> Social Security
<input type="checkbox"/> Criminal Law	<input type="checkbox"/> Medical Negligence	<input type="checkbox"/> Traumatic Brain Injury
<input type="checkbox"/> Employment	<input type="checkbox"/> Motor Vehicle	<input type="checkbox"/> Trucking
<input type="checkbox"/> Environmental/Toxic Torts	<input type="checkbox"/> Nursing Home	<input type="checkbox"/> Workplace Injury/ Workers' Compensation
<input type="checkbox"/> ERISA	<input type="checkbox"/> Personal Injury	<input type="checkbox"/> Other _____
<input type="checkbox"/> Ethics	<input type="checkbox"/> Pharmaceutical Litigation	

Do you conduct focus groups on your cases? Yes No

SECTION III: Submission of Proposed Topic (Please duplicate this form if you would like to submit multiple topics.)

- Title of presentation** _____
- Attach a brief summary** (75 words or less) of the topic you would like to present, and indicate if you would like it to be considered for a particular program or convention.
- Indicate the level of the presentation.**
 - Basic—audience requires little or no previous knowledge on the subject
 - Intermediate—audience should have some familiarity and/or experience of subject area
 - Advanced—designed for an audience with a broad knowledge of subject area
- If this presentation has been given previously, indicate when and where.** _____
- Attach your curriculum vitae or résumé.**

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PLEASE SUBMIT THIS FORM (with TOPIC SUMMARY and CV/RESUME) to:

Fax: 202-625-7084 • e-mail: education@justice.org
AAJ Education • 777 6th Street NW • Washington, DC 20001
To submit online, go to www.justice.org/education then select "Speaking Opportunities".

For more information, call 800-622-1791 or 202-965-3500 ext. 612